

# **Constitution Committee**

## **Agenda**

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| <b>Date:</b>  | <b>Monday, 13th February, 2017</b>   |
| <b>Time:</b>  | <b>2.30 pm</b>   |
| <b>Venue:</b> | <b>Council Chamber, Municipal Buildings, Earle Street, Crewe<br/>CW1 2BJ</b> |

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

It should be noted that Part 1 items of Cheshire East Council decision-making and overview and scrutiny meetings are audio recorded and the recordings will be uploaded to the Council's website.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the body in question. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 3 - 8)

To approve the minutes of the meeting held on 24<sup>th</sup> November 2016.

5. **Staffing Committee Terms of Reference** (Pages 9 - 18)

To report to the Committee for information the amended terms of reference of the Staffing Committee as approved by Council on 15<sup>th</sup> December 2016.

6. **New JNC Handbook for Chief Executives and Consequential Amendments to the Constitution** (Pages 19 - 58)

To consider a report which explains the changes made in the new JNC handbook for Chief Executives which reflect changes made to the statutory employment protections for the Head of Paid Service, Chief Finance Officer and Monitoring Officer. The report also recommends changes to the Constitution to comply with the new requirements.

**THERE ARE NO PART 2 ITEMS**